

# **Associated Students of Washington State University Vancouver (ASWSUV); Records WSUV.Archives.021**

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WSU Vancouver Library, Archives and Special Collections

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## Summary Information

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<b>Repository:</b>	WSU Vancouver Library, Archives and Special Collections
<b>Title:</b>	Associated Students of Washington State University Vancouver (ASWSUV); Records
<b>ID:</b>	WSUV.Archives.021
<b>Date [inclusive]:</b>	2014-2017
<b>Physical Description:</b>	1.67 GB, Digital files (DOCX,XLSX,PDF,JPEG,TIFF,MP4) Gigabytes
<b>Language of the Material:</b>	English
<b>Abstract:</b>	The digital files in this collection include content from the 26th ASWSUV archives. The files contain items from executive staff and senate, including photographs, fliers, logos, surveys, PDF guides for social media usage, social media posts, branding guidelines, surveys, lists, schedules, Power Point presentations, timelines, schedules, graphics, proposals, work orders, order forms, and purchase requests. In addition, there are meeting itineraries, legislative documents, proposals, emails, timelines, and other materials used in conjunction with ASWSUV activities from 2014 through 2017. The digital files are a part of the WSUV-2017-007 accession.

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## Biographical / Historical

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The Associated Students of Washington State University Vancouver (ASWSUV) is an organization dedicated to providing the students of Washington State University Vancouver (WSUV) with a unique student life experience through advocacy, leadership, and activities. Leaders are both elected and appointed to represent the student body of WSUV, as well as advocate for their interests and needs to both campus administrators and state representatives. ASWSUV's two main goals are to create an engaging student life on campus and to represent and advocate for student needs. This is achieved by organizing student events both on and off campus, working to resolve student issues, and providing funding to clubs and organizations. In addition, ASWSUV lobbies on behalf of student interests.

The Executive Staff of the ASWSUV includes the elected positions of President and Vice President, who then appoint applicants to the six remaining positions, which are then confirmed by the Senate. A portion of the Executive Staff's time is spent designing and implementing programs that will benefit students, such as trips, banquets, movie nights, giveaways, and many other activities. The Executive Staff also

spend a large amount of time tackling issues that will affect the students on campus, including working with state legislators and collaborating with other departments on campus. It is also the Executive Staff's responsibility to organize ASWSUV as a whole and ensure that student needs are being met by the leaders chosen to represent them.

The Senate is composed of eleven elected senators, who pass legislation and allocate funding that will allow for student needs to be met. In addition to passing important legislation, the Senate also has the ability to make resolutions that affect the student body.

The Student Activities Board is a committee of Student Government that consists of six paid positions held by students whose mission is to plan and host events that help create a meaningful college experience.

The Judicial Board is made up of two justices and one chief justice; each are appointed by the President to serve until they leave WSU Vancouver. The Judicial Board presides over any disputes involving students, the Senate, or the Executive Staff.

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## Scope and Contents

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The materials were used to promote various ASWSUV events for the campus community in addition to off-campus activities. Documents in this collection also include, meetings, agendas and legislation from respective branches for the period 2014 through 2017.

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## Administrative Information

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### Publication Statement

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## Controlled Access Headings

- Washington (State)--Clark County--Vancouver
- Student government
- Student organizations
- Universities and colleges
- Washington State University; Vancouver

## Collection Inventory

### Election Board (Disc 1)

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### Executive Staff (Disc 1)

#### Assistant Director of Communications

#### Events

Title/Description	Instances
Cookies, Coffee and Convo, October 19, 2016. 1 item	folder 1
Cougar 500. 2017 logo. 1 item.	folder 2
Culture Fair logo. 1 item.	folder 3
Debates. 1 item.	folder 4
Did You Know.1 item.	folder 5
Finance Fest. 1 item.	folder 6
FreeheARTed Vision. 2 items.	folder 7
Guide your Advisor	folder 8
Money Matters. 1 item.	folder 9
Music Festival. 1 item.	folder 10
PSU Leadership Conference. 1 item.	folder 11
Student Leader Social. 1 item.	folder 12
Teacher of the Year. 1 item.	folder 13

Undergraduate Travel Grant, Spring 2017. 1 item.	folder 14
V-day. 1 item.	folder 15

## Social Media

Title/Description	Instances
Social Media Guides. 5 items.	folder 16
Social Media Posts. 7 items.	folder 17

## Associate Director of Legislative Affairs

### ADP Partnership

Title/Description	Instances
Integration Nation. Emily Boyd email; Immigration in America forum guide; WSU Vancouver American Democracy Project and Student Diversity Center present: Integration Nation: A Conversation About Immigration in America. 3 items.	folder 18

### Justus Cougar Day

Title/Description	Instances
Justus Cougar Day. Justus Cougar Day rooming list and attendance sheet; Cougar Day at the Capitol 2017 schedule; Cougar Day Training Power Point Presentation 2014; Cougar Day at the Capitol Agenda, February 19, 2017; Cougar Day at the Capitol Agenda, February 16, 2014; Cougar Day at the Capitol things to do list, 2014; HB 1043, HB 1817, HB 1011, SB 6523, SB 5318 letter; Cougar Day at the Capitol Schedule, 2016; Justus Phelps, Tawny Maruhn, Anna Boneski driving list; Cougar Day at the Capitol Packing List, 2015; Cougar Day at the Capitol, What Is Your Story? 13 items.	folder 19

### Tuition Freeze

Title/Description	Instances
Tuition Freeze. Second Engrossed Substitute Senate Bill 5954; Michael Hill, Legislative Assistant to Senator Andy Hill email. 2 items	folder 20

### Voter Registration

Title/Description	Instances
Class Raps. Class Raps email; History 105 classes Fall 2016. 2 items.	folder 21

VanCoug Vote Team 2016/2017. 1 item.

folder 23

**WSA****Title/Description****Instances**

Washington Student Association Draft Legislative Agenda 2016-2017; Washington Student Association Board of Directors Meeting Highlights October 22, 2016; Washington Student Association Board of Directors Meeting Agenda September 24, 2016; Washington Student Association Board of Directors Meeting Highlights September 24, 2016; Washington Student Association Board of Directors Meeting Highlights August 21, 2016. 5 items.

folder 24

**Chief of Staff****Cougar Trails****Title/Description****Instances**

Cougar Trails graphics and images; AWSWUV Cougar Trails Proposal, Cougar Trail Proposal 2.0; Facilities Development Work Order, Cougar Trail Marking and Improvements. 13 items.

folder 25

**Misc****Title/Description****Instances**

Misc. files. ASWSUV Coffee Bar; Kyle, Chief of Staff video; Chief of Staff Job Duties. 3 items.

folder 26

**Director of Communications****Advertisement Request Forms****Title/Description****Instances**

ASWSUV Advertisement Request Forms. 8 items.

folder 27

**Adverts****Title/Description****Instances**

ConnectWithUs. Connect With Us online flier. 1 item.

folder 28

Events. Intellectual Property Law with Bloor Redding flier, February 7, 2017; Involvement Fair flier, August 31 and September 1, 2016. 2 items.

folder 29

Student Positions August 2016. Join the Elections Board or Senate flier, 2016; job advertisement fliers for Assistant Director of Communications; Student Government advertisement fliers. 4 items.

folder 30

<b>Projects</b>	
<b>Title/Description</b>	<b>Instances</b>
ADC Position.	folder 31
Ambassador Thank You Cards	folder 32
Bathroom Calendar. 3 items.	folder 33
Coug Day at the Capitol	folder 34
Course Schedule Survey.	folder 35
Cultural Fair	folder 36
Election Viewing Party	folder 37
Elections Board. ASWSUV Debates flier, February 21 and March 1, 2017; Extended Deadline for Senate recruitment flier, February 2017. 4 items.	folder 38
Envision Everything.	folder 39
Finance Fest.	folder 40
Floats for Votes - Secretary of State. Floats for Votes September 26, 2016 flier, Facebook and Instagram posts. 3 items.	folder 41
Flu Shot Clinic.	folder 42
Guiding Your Advising	folder 43
Health Week	folder 44
Hiring November 2016.	folder 45
HR Society. International Student Association Event Coordinator job recruitment flier; HR Society Mock Interviews flier, February 2, 2017. 2 items.	folder 46
Integration nation	folder 47
IT. No Phishing Flyer.	folder 48
Live2Lead	folder 49
March of Cougs.	folder 50
Oregon Trail Game Night	folder 51
Teacher of the Year	folder 52
Textbook Costs	folder 53
Tickets	folder 54
Undergraduate Travel Grant	folder 55
Veterans Day	folder 56



Water Bottles 2016

folder 57

## Purchasing

### Title/Description

### Instances

Misc. purchasing. 7 items.

folder 58

## Social Media

### Title/Description

### Instances

Social Media. FreeheARTed 2017 graphic; Student Leader Social flier, February 8, 2017; Director of Communications video. 4 items.

folder 59

## Director of Leadership Development

### All Student Government Meeting (ASGM)

#### Title/Description

#### Instances

Agenda. All Student Government Meeting (ASGM) agendas, October and November 2016; Cougar Leadership Program Spring Student Social, February 8, 2017. 3 items

folder 60

Planning Notes. ASGM Meeting Resources: JulieAnne Behar, Chad McGhee, PsyD; ASGM Meetings Brainstorming notes; October and November 2016 ASGM emails; September 2016 ASGM meeting minutes. 5 items.

folder 61

Purchase Orders. January-November 2017. 4 items.

folder 62

Speaker Lists. 2016-2017. Cougar Leadership Program Speaker Resource List: Curtis Burge, Admissions Counselor, Mike Bomar, CREDC, Randy Boose, HR Director, Renny Christopher, Vice Chancellor for Academic Affairs, Allison Coffin, Assistant Professor, Integrative Physiology and Neuroscience, Narek Daniyelyan, Rick Howell, WSUV Faculty, Patience McGinniss, Lead Psychologist, Counseling Services and Access Center, Michelle McIlvoy, Director of Student Development, Student Affairs, Pauline Ramos, Shyanna Reyes, Program Assistant, Student Resource Center, Thomas Tripp, Professor of Management, Nolan Yaws, Career Counselor, Student Resource Center. 2 items.

folder 63

### Cougar Leadership Program (CLP)

#### Title/Description

#### Instances

Meeting notes. Idea notes; CLP meeting notes August 29, 2016. 2 items.

folder 64

## Club Trainings

### Title/Description

### Instances

Club Event Trainings. folder 65

## Misc.

Title/Description	Instances
Director of Student Enrichment, video approx. 33 sec.	folder 66

## Director of Legislative Affairs

### Events

Title/Description	Instances
Floats for Votes, invitation.	folder 67

## Misc.

Title/Description	Instances
Director of Legislative Affairs, Maresa Miranda, video. approx. 35 sec.	folder 68

## Olympia

Title/Description	Instances
Olympia. Maresa Miranda Proposal for Olympia Travel, Fiscal Year 2017.	folder 69

## Director of Student Enrichment

### Chancellor's Student Advisory Board (CSAB).

Title/Description	Instances
CSAB, meeting minutes, March 8, 2016, October 26, 2016, November 30, 2016. 3 items.	folder 70

### Events

Title/Description	Instances
Events, Advising Event, Questions for Students and Questions for Advisors; Guiding Your Advisor, October 5, 2016; Food for Thought 2016 plan; FreeheARTed 2017 flier; Music Festival, March 22, 2017 flier. 5 items.	folder 71

## President Skye Troy

Title/Description	Instances
Accessibility Council. WSUV Accessible Campus Wayfinding Signage; Accessibility Improvements and Opportunities at WSUV Power Point Presentation, February 21, 2017; Accessibility Council Charter, 4th draft; Accessibility Training	folder 72

Meeting, Julia Conrad and Skye Troy; History 105 spring 2017 section 10198 Aaron Whelchel Accessibility Tune-Up; NOVA Medical Products 22" Heavy Duty Transport Wheelchair, Amazon screen-shot; Cruiser III wheelchair screen shot; Lessons Learned from DO-IT Center and Access Technology Center Power Point Presentation; Sheryl Burgstahler, Director, Accessible Technology Services, UW-IT; Accessibility Council Power Point Presentation, October 11, 2016; WSUV Accessibility Council meeting notes, September 22, 2016, October 27, 2016. 13 items.

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Admin Meetings. Campus Council Agenda, February 8 and March 8, 2017; Campus Council Summary, September 21 and October 12, 2016, February 8 and March 8, 2017; Chancellor Meeting notes, September 26, 2016; CSAB agenda October 26, 2016; CSAB agenda March 8, 2016; Chancellor Student Advisory Report; Services and Activities Fees Allocation Committee (S & A) Orientation Power Point presentation. 11 items. folder 73

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Bathroom Calendar. ASWSUV Bathroom Calendar Proposal; Bathroom Calendar sample; Facilities Development Work Order, Bathroom Calendar; Memorandum of Understanding, Bathroom Calendar; Official Memorandum of Understanding Bathroom Calendar revision; Acrylic Sign Holder, screen shots. 8 items. folder 74

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Cbord Reload Station. 17-a request for Cougar Card Reload Station; Value Plus Reload Station Installation Guide; cbord Value Plus Reload Station screen shot; Value Plus Reload Station product overview; Facilities Development Work Order. 6 items. folder 75

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Contacts. 32 items. folder 76

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Cougar Trails. ASWSUV Cougar Trails final proposal; 2016-2017 ASWSUV Cougar Trails Project Proposal; Custom Kiosk screen shots; Purchase Request for Cougar Kiosk; Request for use of 17-a funds for Cougar Trail Kiosk project. 7 items. folder 77

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Diversity Council. Spring 2015 WSUV Faculty/Staff Campus Climate Survey Results; WSUV Mini Grant Review: Amy Salazar, Pavithra Narayanan, Dana Lee Baker, Pavithra Narayanan CSEJ Symposium, Karen Diller, Rachel Reed, Suzanne Smith – Immigration and Social Inclusion, Thabiti Lewis, Tracy Tachiera. 12 items. folder 78

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Executive Staff. Executive Staff Agendas, September 19, 2016 – March 27, 2017; ASWSUV Budget Bylines Fiscal Year 2016-2017; Election Board Nominations; Fall 2016 Week 5 Events List; ASWSUV Contact List with phone numbers; Timeslip Deadlines August – September 2016; Timeslip sample; ASWSUV Who's Who list. 24 items. folder 79

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Fall Training. Ableism and Language terms; ASWSUV General Flier; Constitution of the ASWSUV; Office of Student Involvement Event Planning Checklist; Event Planning, Day Of Timeline template; Inclusive Language table; Skye Troy bio; folder 80

Smart Goals template; Time Management template; ASWSUV Workplace Agreement; Student Government Leadership Training Agenda, August 1, 2016; Catering Order Form; Student Government jacket screen shot; Friday Invitation List for ASWSUV Training; Opening Training Speech; Services and Activities Fees Power Point presentation; Sales/Catering Contract for Chuck's Produce; Screen Shot of balance sheet; Training Information to Consider 2016. 22 items.	
Health Services. Campus Council Summary, February 8, 2017; Photos, Health Services Center ribbon cutting; Health Services Center opening remarks; Health Services Meeting Notes, October 6, October 12, 2016, February 1, February 8, March 1, 2017; Health Services is Coming flier; Health Services Ribbon Cutting Invitation; Health Services, What's In a Name Survey; Wheelchair Checkout Proposal.17 items.	folder 81
Logos. ASWSUV student government logos. 7 items.	folder 82
Misc. 26th Student Government Successes 2016-2017; Memorandum of Understanding: Institutions of Higher Education and Local Law Enforcement 2016; Advising Questions; WSUV Chancellor's Student Advisory Board Agenda, November 30, 2016; Bookie Board of Directors Mt. Bachelor thank- you letter; Campus Council Agenda October 12, 2016; C-Tran map; FAFSA fliers October 2016; SGC Agenda (draft), April 21-22, 2017; Money Matters Data Report; Request for use of 17-A funds for Cap and Gown Rental Assistance, 2017; Student Government Council Bylaws, December 3, 2016 revision; Student Government Travel Budget 0100-04; Campus Initiatives screen shot; Advising Survey flier; Integration Nation event flier, September 7, 2016; WSUV Outdoor Quad WiFi: WWB Elevator Pitch. 24 items.	folder 83
OER. BCOER poster; David Wiley, "Open Education: Outcomes, Equity and Faculty Empowerment," March 29, 2017; Open Educational Resources event flier, October 17-20, 2016; Open Educational Resources Funding Available flier; Open Educational Resources Power Point presentation; Textbook Costs and Student Success posters; 7 items.	folder 84
PSAB. President's Student Advisory Board Orientation Meeting Agenda, January 11, 2017; President's Student Advisory Board Meeting Minutes, February 2, 2017. 2 items.	folder 85
S&A Proposal. President's Student Advisory Board Orientation Meeting Agenda, January 11, 2017; President's Student Advisory Board Meeting Minutes, February 2, 2017. 6 items.	folder 86
SGC 2016-2017. Student Government Council Conference Call, August 11, 2016; Campus Update for SGC; Cougs Vote Initiative meeting notes; SGC Meeting Preparation Expectations; National Study of Learning, Voting, and Engagement (NSLVE) Campus Report: Student Voting Rates for Washington State University; WSU President's Student Advisory Board recruitment poster; Washington Student Lobby/ Cougar Coalition Update; Student Government Council Agenda,	folder 87

December 2, 2016; Presidential Primaries and General Election Voter Registration Information. 9 items.

Votes and Ballots. How to Play Votes & Ballots!; School scenarios - Votes & Ballots!; Strategy and Tactic Cards, Votes & Ballots!; Zingers - Votes & Ballots!. 5 items.	folder 88
WSA. Washington Student Achievement Council (WSAC) Affordability in Washington Power Point presentation; WSAC State Financial Aid: Metrics and Messages; Washington Competes: A Sector-wide Agenda for Public Baccalaureate Growth and Completion; Washington State Task Force Advocate Confidentiality Subcommittee; Washington Student Association Statewide Legislative Agenda; Criminal Justice Subcommittee draft; WSA Conference Call December Board Meeting, December 11, 2016; Dedicated Revenue for Higher Education: Danny Edgel (WWU student), Josie Ellison (ASWWU Leg Liaison Outgoing), Nora Selander (ASWWU Leg Liaison Incoming); WSA Draft Legislative Agenda, 2016-2017; WSA Strategic Plan 2015-2020; WSA Board of Directors Meeting, June 4, 2016; WSA EBT on College Campuses; WSA Board of Directors Meeting, September 24 and October 22, 2016; Prevention Subcommittee Recommendations; Roberts Rules of Order – Simplified; Guillermo Rogel, Jr. Resume; Guillermo Rogel, Jr. Cover Letter; WSA September 2016 Budget Summary; Student Conduct Processes Recommendations; Raise Up Washington endorsement request to WSA; Student Trustee Empowerment – Bryce Hammer (ASWWU VP for Governmental Affairs Incoming), Josie Ellison (AS Legislative Liaison – Outgoing); Support for Survivors of Sexual Violence and Domestic Violence, Nora Selander, Bridget Williams, Josie Ellison; Tuition Policy 101 – October 2016; VOTE – Nora Selander, Josie Ellison; Washington State Council of Presidents – Washington Competes; Washington Student Association Retreat 2016; WSA By-Laws; WSA Legislative Agenda, College Affordability; WSUV Campus Map; 26th ASWSUV Certificate of Leadership Recognition, Savanna Ford; Congratulations Jose Scott memo; SLURP Awards. 38 items.	folder 89

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## Photos 2017 (Disc 2)

Title/Description	Instances
Photographs. ASWSUV group and individual photos. Digital files (png,jpeg,tiff). 30 items.	folder 1

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## Senate (Disc 3)

## 24th Senate

Title/Description	Instances
Bills. 24th Senate Roll Call Sheet.	folder 1
By-laws. 650 campaigning, By-Law Amendment 24.010_0002, 24.012, 24.014-1.21.2014, 2.4.2014, 2.11.2015, 12.9.2014, By-Law Amendment 24.006, 24.009, 24.010, 24.013, 24.014, 24.016, 24.017, 140.01, 24.018, 24.015. 23 items.	folder 2
Legacy. Coug-Parent Grant 2014 – 2015, CougParents Grant Application; Universal Cell Phone Charger cost spreadsheet. 3 items.	folder 3
Meeting Minutes and Agendas; Crimson Survey; Budget Committee Meeting Agendas; 24th Roll Call Sheet, 2014-2015. 62 items.	folder 4
Resolutions. 5 items.	folder 5

## 25th Senate

Title/Description	Instances
Bills.25.007 – 25.015, 25.017, 25.019, 25.020, 25.022 – 25.031, 25.032(A), 25.032(B), 25.033, Bill 25001_0001(1), Bills passed up to 10-12-15(1). 27 items.	folder 6
By-Law Amendments. 3 items.	folder 7
Meeting Minutes April 24, 2015 – February 16, 2016. 25 items.	folder 8
Resolutions. empty folder.	folder 9

## 26th Senate

Title/Description	Instances
Bills. 23 items.	folder 10
By-Law 26.001, 26.002, 26.003, 26.006, 26.007, 26.010, 26.011, 26.012, 26.013. 9 items.	folder 11
Meeting Minutes and Agendas, April 26, 2016 – March 20, 2017. 212 items. Arranged by individuals dates in separate folders. 212 items.	folder 12
Misc. Absence Sheet, agenda, bill fillable, screen shot, senate presentation. 5 items.	folder 13
Resolutions. 2 items.	folder 14

## Constitution and By-laws

Title/Description	Instances
By-laws. 4 items.	folder 15

Previous by-laws versions. 4 items.

folder 16

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