

# **Library Director's Office; Records (ca. 1990s-2011) WSUV.Archives.007**

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WSU Vancouver Library, Archives and Special Collections

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Vancouver, WA 98686

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URL: <https://library.vancouver.wsu.edu/archive/archives-special-collections>

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## Summary Information

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<b>Repository:</b>	WSU Vancouver Library, Archives and Special Collections
<b>Title:</b>	Library Director's Office (ca. 1990s-2011)
<b>ID:</b>	WSUV.Archives.007
<b>Date [inclusive]:</b>	1990-2011
<b>Physical Description:</b>	1.251 Linear Feet 3 archives boxes
<b>Language of the Material:</b>	English
<b>Abstract:</b>	The collection contains records from the WSU Vancouver Library Director's office. Record date range begins in the early 1990s and continues into the 2011. The records document library services and planning under the direction of Gretta Siegel and Leslie Wykoff. Includes Vancouver Information Services files, documentation on campus and library development and history, strategic planning, general items and initiatives. Accessioned as WSUV-2015-007.

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## Biographical / Historical

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The Library was established shortly after WSU was authorized to build a branch campus in Vancouver in 1989. For a time, library services were maintained at that Clark College Cannell Library as part of an agreement to share resources across campus. Extended campus library services were also provided by WSU Libraries in Pullman. In 1991, WSU Vancouver hired its first director, Gretta Siegel, and acquired space for the library following a remodel of Bauer Hall on the Clark College Campus. Following a campus reorganization in 1995, Leslie Wykoff was hired as director for Vancouver Information Services (VIS), which included the Library, Information Technology and WHETS. The following summer WSU Vancouver moved to its new campus in Salmon Creek where the library established its services on the first floor of the Library Building. Vancouver Information Services reverted to separate departments in 2009(?). In 2011, Leslie Wykoff retired as the library's director. Karen Diller became library director in 2015.

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## Scope and Contents

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The collection contains documentation on the development of the WSU Vancouver Library from the early 1990's. Contents include early WSU Vancouver history and the formation and operations of Vancouver Information Services. Dates of materials extend from the early 1990s to 2011.

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## Arrangement

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The contents of the collection are arranged in three document boxes by series. Box 1: WSU Vancouver History and General Information Box 2: Vancouver Information Services Box 3: WSU Vancouver Library History

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## Administrative Information

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### Publication Statement

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## Collection Inventory

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### WSU Vancouver History and General Campus Information

Title/Description	Instances
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WSU Vancouver History (2006-2009). Includes operation policy for multi-campus academic programs, a summary of campus progress, WSU Vancouver overview and 2007 state enrollment figures for major universities.	box 1	folder 1
WSU Vancouver History (2004). Includes email announcing School for Engineering and Computer Science as a separate unit, the establishment of a BS in Mechanical Engineering, proposals for degree programs, draft of Phase II of campus, WSU as a multi-campus system. HEC guidelines. Copies of HB 2707 and HB 2747.	box 1	folder 2
WSU Vancouver History (2003). HEC Board campuses in Washington State final report, Robert C. Bates provost Aug. 2003, campus view of distinctiveness, WSU comments for HEC hearing, WSU program major changes.	box 1	folder 3
WSU Vancouver History (2002). Memorandum and suggested revisions, branch systems study group, "Forecasting the Future: A Descriptive Analysis of College Needs Assessment for Southwest Washington. Final Report" (Carol N. Long and Laurie A. Drapela), WSU Vancouver Student Assessment Report. Branch Campuses in Washington State, WSU Vancouver Alumni data (1989-2002), Academic directors, program expansion, and five year review for H.A. Dengerink.	box 1	folder 4
WSU Vancouver History (2002). Combined Strategic Plan.	box 1	folder 5
WSU Vancouver History (2002). Higher Education Branch Campuses in Washington State: Interim Report, Appendix 1989 Legislative Findings.	box 1	folder 6
WSU Vancouver History (2001). Campus Master Plan update, drafts of WSU Vancouver Strategic Plan.	box 1	folder 7
WSU Vancouver History (1995-1999). Historical overview, statement of purpose and value, 1997 strategic plan, memorandum (review of Campus Dean H.A. Dengerink, Role of Associate Dean, WSU multi-campus/electronic campus system.	box 1	folder 8
WSU Vancouver General Information (1993-1994). Faculty and staff orientation, memo re: administration of branch campus libraries, some ideas for computing at WSU Vancouver, memo re: mission statement and program evaluation, memo re: coordinators meeting, job description for Associate Dean, faculty listing, new information resources.	box 1	folder 9
WSU Vancouver History. Phase I Building 1992.	box 1	folder 10
WSU Vancouver general Information (1991-1993). 1991 commencement program, 1991 VanCougar Yearbook, memo re: some consideration in planning for WSU Vancouver, WSU Vancouver Resource Guide (1992-1993).	box 1	folder 11
WSU Vancouver general Information (1991-1993). 1991 commencement program, 1991 VanCougar Yearbook, memo re: some consideration in planning for WSU Vancouver, WSU Vancouver Resource Guide (1992-1993).	box 1	folder 11

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<b>Title/Description</b>	<b>Instances</b>	
Vancouver Information Services (VIS) Retreat 2006. Retreat brainstorm activities and establishing goals.	box 2	folder 1
VIS Planning, 2003-2004. Minutes from planning meetings and agendas.	box 2	folder 2
Strategic planning sessions. Staff meeting minutes, email regarding planning and other VIS related items. Brainstorm 2000-2005	box 2	folder 3
Vancouver Information Services strategic planning. 1997-1998.	box 2	folder 4
Copies of Vancouver Information Services newsletter, Vis-a-Vis. 1996-1997.	box 2	folder 5
Vancouver Information Services program review. 2003-2004.	box 2	folder 6
WSU IT environment strategic planning group. Interim report.	box 2	folder 7
Vancouver Information Services staff meeting minutes. 1997-1998.	box 2	folder 8
Information systems reorganization. (SCAO), 2003.	box 2	folder 9
Southwest Washington Community Network. Mission, policy, meetings and planning.	box 2	folder 10
Learning Centers. Planning and general correspondence relating to WSU Learning Centers.	box 2	folder 11

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<b>Title/Description</b>	<b>Instances</b>	
Memos regarding early development of WSU Vancouver Library, issues, policies and planning. 1991-1993.	box 3	folder 1
Library contracts with external vendors. 1993-1994.	box 3	folder 2
WSU Vancouver Library and Clark College arrangements. 1990-1991.	box 3	folder 3
Library service planning with Intercollegiate Center for Nursing Education (ICNE). 1990-1993.	box 3	folder 4
WSU Vancouver Library history. 1988-1989. Goals, issues, policy, budget services.	box 3	folder 5

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WSU Vancouver Library early documents on the establishment, organization and services.	box 3	folder 6
Extended Campus Library services report. General information, 1991-1993.	box 3	folder 7
Extended campus library services report. General information, 1991-1993.	box 3	folder 8
Extended campus library services report. General information, 1992-1994.	box 3	folder 9
Extended campus library services report. Meeting minutes, 1991-1992.	box 3	folder 10
Extended campus library services, 1990-1995.	box 3	folder 11
Library issues. Documented prior to the 1990s.	box 3	folder 12

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